



# Gilberdyke War Memorial Private Function Booking Form

Name of Hirer: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_ (will not be shared)

Address: \_\_\_\_\_  
\_\_\_\_\_

Bookings	<input type="checkbox"/> Private Party	<input type="checkbox"/> Wedding Reception
All function rooms	£100/day	£100/day
Start date/time <sup>(1)</sup>	___/___/___ :__	___/___/___ :__
End date/time <sup>(1)</sup>	___/___/___ :__	___/___/___ :__
Bar service	<input checked="" type="checkbox"/> Included	<input checked="" type="checkbox"/> Included
Damage bond	<input type="checkbox"/> £100	<input type="checkbox"/> £100
Cleaning <sup>(2)</sup>	<input type="checkbox"/> £35	<input type="checkbox"/> £35
Table/chair drapings	<input type="checkbox"/> £50	<input type="checkbox"/> £50
Drapings bond	<input type="checkbox"/> £100	<input type="checkbox"/> £100

*(1) A Standard booking includes 30 minutes before and after the event, for preparation and clean up.*

*(2) If cleaning is waived, the rooms must be left as found, including restacking tables and chairs.*

Hall Room(s) £\_\_\_\_\_ Bond £\_\_\_\_\_ Cleaning £\_\_\_\_\_ Drapings £\_\_\_\_\_

Field (£20/day) £\_\_\_\_\_ Castle (£20/day) £\_\_\_\_\_ Drapings Bond £\_\_\_\_\_

Total £\_\_\_\_\_

Payment method:  Cash £\_\_\_\_\_  Cheque £\_\_\_\_\_ Number: \_\_\_\_\_

**Terms:** The full amount is due on booking. No booking is confirmed until this form is completed and monies are paid to the booking clerk. Bookings should be made at least one month before the event. Monies are non-refundable if cancellation is within 28 days prior to the event date, or at the discretion of the Hall committee. Only alcohol bought from the Hall bar may be consumed on the premises, car park and field. All bookings are made at the discretion of the Hall committee, and can only be made by persons 21 or over.

Please sign and return with payment to Barry Underwood, 3 Sycamore Close, Gilberdyke, HU15 2TA. Cheques should be made payable to: Gilberdyke War Memorial Hall.

*I confirm that the details set out above are correct. I have read the conditions of use and the fire regulations overleaf. I agree to be bound by those conditions, together with any special conditions that may be set out in any attached and signed schedule if applicable.*

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_\_\_

For queries, call 07929 039 049, or contact [info@gwmhall.plus.com](mailto:info@gwmhall.plus.com).

Thank you for choosing the Gilberdyke War Memorial Hall for your special occasion!